



**TyneCoastCollege**

## Prayer Room Policy

This policy is available on-line at: [www.tynecoast.ac.uk](http://www.tynecoast.ac.uk)

- We will consider any request for this policy to be made available in an alternative format or language. Please note that the College may charge for this. Please contact: Business Operations Manager
- We review our policies regularly to update them and to ensure that they are accessible and fair to all. We welcome suggestions for improving the accessibility or fairness of this policy.
- All our policies are subject to equality impact assessments\*. We are always keen to hear from anyone who wishes to contribute to these impact assessments. Please contact: Business Operations Manager

\*Equality Impact Assessments are carried out to see whether the policy has, or is likely to have, a negative impact on grounds of: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex or sexual orientation.

Approved by:	Version:	Issue Date:	Review Date:	Contact Person:
SEG	v.3	October 2019	October 2022	Business Operations Manager

**Equal Opportunities:      Impact Assessed**

**Policy Number: 92**

# Prayer Room Policy

## 1 Policy Statement

Tyne Coast College's Prayer Rooms offer a designated sacred space for spiritual/religious activities as well as a space for peace, quiet and reflection for all staff, learners and visitors of Tyne Coast College.

## 2 Scope

- 2.1 The Policy covers the Prayer Room facilities within the College's premises and all the associated activities that take place within it.

## 3 Legislation

- 3.1 This Policy complements the College approach to the Equality Act 2010, the Terrorism Act 2000, and the Counter-Terrorism and Security Bill 2015

## 4 Responsibilities

The Business Operations Manager has responsibility for the implementation of the Policy.

## 5 Actions to Implement Policy

- 5.1 All users of the Prayer Rooms must be sensitive to others accessing the facilities at all times, the facilities are for all to share.
- 5.2 The rooms are available for all faith groups to access.
- 5.3 Any learner or member of staff found to be disseminating or distributing offensive material within the prayer room will be disciplined using the relevant Disciplinary Policy.
- 5.4 Any posters/icons/leaflets displayed without permission of the Business Operations Manager will be removed.
- 5.5 Candles are not to be used within the Prayer Rooms due to the inherent fire risk.
- 5.6 No food or drink are to be consumed within the Prayer Rooms.
- 5.7 Noise levels should be kept to a minimum and the room should not be used for group gatherings or talks.
- 5.8 Users should keep their personal possessions in the local vicinity and where they can keep an eye on them at all times.
- 5.9 Users are asked to remove their shoes before entering

- 5.10 Users are asked to leave the room as they found it, to return any furniture to its original location, and make sure it is clean and tidy when they leave.

## **6 Monitoring & Evaluation**

- 6.1 Regular checks of the Prayer rooms will be carried out by Estates and cleaning staff. Posters or leaflets that have not had permission to be displayed will be removed.
- 6.2 Concerns in relation to radicalisation on College premises and in relation to the prayer rooms should be raised according to the College's Safeguarding procedures and reported to Chanel Police Officers by safeguarding leads.

## **7 Related Policies**

Prevent Policy  
Safeguarding Policy  
Staff disciplinary Policy  
Equality and Diversity Policy  
External Speakers/Facilitators Policy